

**Fullerton College
STUDENT REPLACEMENT ID
REQUEST FORM**



FULLERTON COLLEGE
Student Center
Building 200, Room 214
321 East Chapman Avenue
Fullerton, CA 92832-2095
Phone: 714-992-7000 Ext. 24001
Email: activities@fullcoll.edu
activities.fullcoll.edu

PLEASE PRINT LEGIBLY:

Student Name: _____ / _____ / _____
LAST FIRST MIDDLE INITIAL

FC Student ID #: @ _____ Reason for Replacement: LOST/STOLEN I.D. DAMAGED I.D.

Current Phone #: _____ Email Address: _____

SIGNATURE: _____ DATE: _____

PROCESSING TIME: (Please check one)

- REGULAR:** 1-2 Business Days **RUSH:** SAME DAY – A **\$5.00 Rush Fee** must be paid at Admissions & Records Office (Bldg. 2000) for RUSH request. Once rush fee is paid, bring your updated *Schedule Bill Print* to Student Center for replacement I.D. card.

***** STUDENT CENTER STAFF USE ONLY *****

DATE REC'VD: _____ STUDENT CENTER STAFF INITIALS: _____ A&R SCHEDULE PRINT BILL VERIFIED
 NEW I.D. CARD ISSUED NEW A.S. BENEFITS STICKER LOST I.D. FOUND OTHER: _____
COMMENTS: _____

02/07/2017 NQA

To replace your Fullerton College photo campus I.D. card:

1. A replacement I.D. card will only be issued to students who have a lost/stolen I.D. or a damaged I.D. card. Please check with the Student Center if your lost campus I.D. card may have been turned in. A member of our staff will check for you.
2. Please visit the Student Center or online at activities.fullcoll.edu to fill out the [Fullerton College Student Replacement ID Request Form](#).
3. This process will take 1-2 business days for a replacement I.D. card upon approval by the Student Center staff.
4. If a replacement I.D. card is needed immediately or on the same day and student cannot wait for the processing time of 1-2 business days, there is a **Campus I.D. Rush Fee** of **\$5.00** and must first be paid at Admissions & Records at the 2000 Building during regular operating hours.
 - a. After paying for the rush card fee, student must then bring an updated *Schedule Bill* print (which shows the rush fee has been paid) to the Student Center and replacement card I.D. will be issued.